



MAYOR AND COUNCIL AGENDA

NO. 88

DEPT.: Public Works / Contract Management
STAFF CONTACT: Mike Wilhelm

DATE PREPARED: 8/25/2005
FOR MEETING OF: 9/12/2005

SUBJECT:

Approval of modification to Price Agreement No. 28396 for Asphalt Maintenance.

RECOMMENDATION:

Approve the modification to Price Agreement No. 28396, in the amount of \$400,000, to Richard F. Kline, Inc. of Frederick, Maryland, for Bid No. 32-05, Asphalt Pavement Rehabilitation for Various Streets.

DISCUSSION:

Background: Staff prepared and publicly advertised Bid No. 32-05, titled "Asphalt Pavement Rehabilitation for Various Streets (thin overlay)" for the annual asphalt maintenance program in January 2005. The Mayor and Council awarded the bid to Richard F. Kline, Inc. of Frederick, Maryland at the April 4, 2005 general session based on their bid of \$831,398.00.

Historically, this bid is used as an open-ended requirements contract to perform a variety of asphalt repair and rehabilitation functions, primarily the application of a thin ($\frac{1}{2}$ -inch to $\frac{3}{4}$ -inch) application of asphalt on existing City streets. Other services include a variety of milling operations and extensive base and surface asphalt repairs. A list of anticipated streets is developed approximately one year in advance of the bid preparation and estimated quantities of needed services are developed from that list.

The requirements contract also is used to supplement City maintenance crews in patching failed areas on streets that otherwise do not need the thin overlay. Such is the case on Maryland Avenue where heavy truck traffic has taken its toll and on several major access roads into the town center area.

Staff also adds work to be done by this requirements contract based on changing conditions since the time that the list of streets was originally prepared. This additional work includes: extensive repairs to Mannakee Street due to the past winter; extensive base repairs to Edmonston Drive that were not included in the base bid; the addition of Carr Avenue from Forest Avenue to Lynch Street; extensive repairs to Tower Oaks Boulevard at Twinbrook Parkway; and extensive repairs to Rothgeb Drive at Gude Drive. Staff also is milling and overlaying a portion of Nelson Street from approximately 300 feet west of Azalea Drive to a point approximately 300 feet east of Crocus Drive to accommodate pedestrian safety improvements.

Options Considered:

City maintenance crews could attempt to perform the work; however, this would be an additional burden on the crews and their normal workload would be significantly delayed.

Fiscal Impact:

Adequate funding for this project is included in the FY06 Capital Improvements Program budget as part of the Asphalt Maintenance Program, project number 420-850-8H11 and other funds as appropriate.

Next Steps:

Staff to modify appropriate Price Agreement to Richard F. Kline, Inc. to authorize additional work..

PREPARED BY: Mike Wilhelm 8/31/2005

Mike Wilhelm, PE, Chief Contract Management Date

CONCUR: Eileen Morris 9/1/05
Eileen Morris, Contracts Officer Date

APPROVE: Susan T. Straus 9/2/05
Susan T. Straus, Acting Director of Public Works Date

APPROVE: Scott Ullery 9/6/05
Scott Ullery, City Manager Date

LIST OF ATTACHMENTS:

None



MAYOR AND COUNCIL AGENDA

NO. 8A

DEPT.: / City Clerk's Office
STAFF CONTACT: Claire F. Funkhouser

DATE PREPARED: 8/30/05
FOR MEETING OF: 9/12/05

SUBJECT: Approval of Minutes

RECOMMENDATION: Approve minutes of Meeting No. 23-05 (July 11, 2005), Meeting No. 24-05 (July 18, 2005), Meeting No. 25-05 (July 25, 2005), Meeting No. 26-05 (July 26, 2005), and Meeting No. 27-05 (August 1, 2005)

DISCUSSION:

Options Considered:

Fiscal Impact:

Change in Law or Policy:

Boards and Commissions Review:

Next Steps:

PREPARED BY:

Claire F. Funkhouser

DATE: *August 30, 2005*

LIST OF ATTACHMENTS: Blue copies of minutes reflecting changes made by the Mayor and Council and the City Attorney



MAYOR AND COUNCIL AGENDA

NO. 82

DEPT.: Public Works / Engineering
STAFF CONTACT: John Scabis

DATE PREPARED: 8/25/2005
FOR MEETING OF: 9/12/2005

SUBJECT:

Increase contract rider award amount to Contract No. 8502050276 to Charles P. Johnson & Associates, Inc. and A. Morton Thomas & Associates, Inc. by an additional \$130,000 to obtain Water Resources Engineering Services.

RECOMMENDATION:

Staff recommends the increase of contract rider award to Contract No. 8502050276 (Montgomery County) to Charles P. Johnson & Associates, Inc. and A. Morton Thomas & Associates, Inc. by an additional \$130,000 to obtain Water Resources Engineering Services.

DISCUSSION:

Background: On March 6, 2002, the Mayor and Council approved a total award amount of \$420,000.00 to four consulting engineering companies (A. Morton Thomas & Associates; Charles P. Johnson & Associates, Inc.; URS Greiner Woodward Clyde Consultants; and Whitman, Requardt & Associates, LLP) as a rider to Montgomery County Contract No. 8502050276.

The additional award amount is needed in order to complete the two current task orders under this contract to Charles P. Johnson & Associates, Inc. for Woottons Mill Park Stream Restoration (project numbers 330-850-2H59, Upper, and 330-850-2J59, Middle) and to A. Morton Thomas & Associates for Redgate Golf Course SWM Retrofits (project number 330-850-9A59) and Northeast Park SWM Retrofit (project number 330-850-1B59). These projects are in various phases of construction. The additional award amount is needed to complete construction inspection, as-built surveys, and any design change orders that may occur.

Note that Charles P. Johnson & Associates, Inc. and A. Morton Thomas & Associates, Inc. have not exceeded their specific task order bid amounts. The increased award amount is needed because the expenditures under the various task orders have exceeded the original award amount of \$420,000. While several projects were identified to use this contract at the time of the original award, it was not possible to determine the total amount needed for the duration of the contract.

Fiscal Impact:

Adequate funds are available in the respective CIP projects: Woottons Mill Park Upper, 330-850-2H59; Woottons Mill Park Middle, 330-850-2J59; RedGate Golf Course SWM Retrofits, 330-850-9A59; and Northeast Park SWM Retrofit, 330-850-1B59.

Next Steps:

Staff to modify appropriate Price Agreement to Charles P. Johnson & Associates, Inc. and A. Morton Thomas & Associates, Inc. to continue work on existing projects.

PREPARED BY: John Scabis

John Scabis, PE, Civil Engineer II

8/31/2005

Date

CONCUR:Eileen Morris
Eileen Morris, Contracts Officer9/1/05
Date**APPROVE:**Susan T. Straus
Susan T. Straus, Acting Director of Public Works9/2/05
Date**APPROVE:**Scott Ullery
Scott Ullery, City Manager9/06/05
Date**LIST OF ATTACHMENTS:**

None



MAYOR AND COUNCIL AGENDA

NO. 80

DEPT.: Information and Technology /
STAFF CONTACT: Mike Cannon

DATE PREPARED: August 29, 2005
FOR MEETING OF: September 12, 2005

SUBJECT: Award of contract amendment to Input Solutions of Gaithersburg, MD in the additional amount of \$37,500

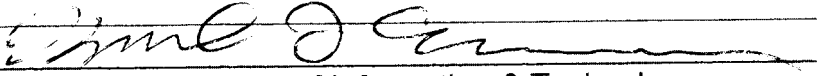
RECOMMENDATION: Staff recommends Mayor and Council approval to expand contract with Input Solutions from the original \$81,627.95 by \$37,500, raising the total contract to \$119,127.

DISCUSSION: This project is part of the Document Imaging CIP project. On May 3, 2005, the City Manager approved the original contract with Input Solutions in the amount of \$81,627.95 to scan planning documents in a format compatible with the City's Image Alchemy document management and imaging system. Input Solutions diligently performed the work all summer and completed the imaging of planning documents. Staff is requesting an expansion of the contract to additionally scan over 12,000 engineering plan documents for Inspection Services in the amount not to exceed \$37,500. Because the additional amount would bring the total contract amount over \$100,000, the approval of this contract amendment requires Mayor and Council approval.

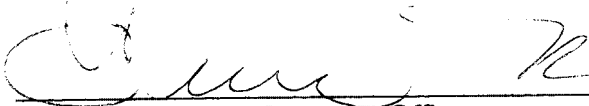
Fiscal Impact: Sufficient funds are available in CIP project 420-750-1A01

Next Steps: Following approval, the Purchasing Division will issue a change order to Input Solutions.

PREPARED BY:

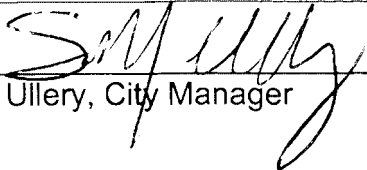

Mike Cannon, Director of Information & Technology

CONCUR:


Eileen Morris, Contract Officer

Date

APPROVED BY:


Scott Ullery, City Manager

Date

09/03/05

LIST OF ATTACHMENTS: None



MAYOR AND COUNCIL AGENDA

NO. *JE*

DEPT.: Recreation and Parks
STAFF CONTACT: Burt Hall

DATE PREPARED: 8/11/05
FOR MEETING OF: 9/12/05

SUBJECT: Award of Bid #10-06, Furnishing and Planting Trees and Shrubs

RECOMMENDATION: Staff recommends the award of Bid #10-06, to furnish and plant trees and shrubs, to C&C Farms, Inc. of Damascus, Maryland, in the amount not to exceed \$125,000 from the date of award of contract through June 30, 2006, with the option to renew the contract for three additional one-year periods. The option years will be awarded contingent on the satisfactory completion of the base year contract, and on appropriation of funding by the Mayor and Council.

DISCUSSION: This contract provides all necessary labor, materials, equipment, care and supervision to completely and satisfactorily furnish and plant high quality trees and shrubs in parks, at facilities, and on municipal right-of-ways within the City limits, as required. The contractor will provide a two-year warranty on all trees.

The evaluation of bid pricing is based on proposed unit prices for a representative number of trees and shrubs of various species.

During FY 2003, 492 trees were planted at a cost of \$100,777; during FY 2004, 432 trees were planted at a cost of \$95,030; and during FY 2005, 596 trees were planted at a cost of \$115,637. It is anticipated that future replacements will average 500 trees per year, at an estimated cost of \$125,000 per year.

Background: Invitations for Bid were mailed to 34 firms, 10 of which were Rockville firms. Sealed bids were received and opened on August 10, 2005 at 2 p.m. in the Mayor and Council Chamber. Three bids were received, as follows:

Contractor	Location	Base Year	Option Year 1	Option Year 2	Option Year 3	Total
1. C&C Farms, Inc.	Damascus MD	\$11,725.00	\$12,020.00	\$12,315.00	\$12,585.00	\$48,645.00
2. Denison Landscaping, Inc.	Fort Washington MD	\$12,855.50	\$12,980.00	\$13,603.75	\$14,062.00	\$53,501.25
3. Aspen Landscape Contractors, Inc.	Silver Spring MD	\$16,485.00	\$17,010.00	\$17,510.00	\$18,057.00	\$69,062.00

Neighborhood Impact: The planting of trees and shrubs will beautify Rockville and have a positive impact on neighborhoods, commercial areas, transportation corridors, City parks and facilities.

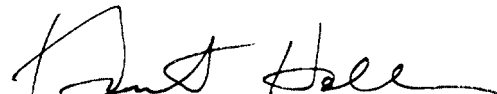
Fiscal Impact: Funding is not to exceed \$125,000. Sufficient funds are available in various Recreation and Parks department accounts.

References: C&C Farms, Inc. has previously performed satisfactory work for the City of Rockville.

PREPARED BY:

Steve Mader, Superintendent of Parks and Facilities

CONCUR:


Burt Hall, Director of Recreation and Parks

9.6.05

Date

CONCUR:

Eileen Morris, Contracts Officer

Date

APPROVE:


Scott Ullery, City Manager

9/6/05

Date

LIST OF ATTACHMENTS: None